



**PT. INDAH KIAT PULP & PAPER Tbk**  
**(“The Company”)**  
**NOTICE OF**  
**ANNUAL GENERAL MEETING OF SHAREHOLDERS**  
**(“AGM”)**

Board of Directors of the Company hereby invite our shareholders to attend the AGM of the Company that will be held on:

Day/Date : **Wednesday**, June 27, 2018.  
Time : **09.30 WIB – 11.00 Western Indonesia Standard Time (WIB)**  
Venue : Hotel Le Grandeur, Puri Pertiwi 1 Room, 2<sup>nd</sup> floor  
Jl. Mangga Dua Raya  
Jakarta

**With the following agenda:**

1. To submit the annual report of the Company by the Board of Directors and ratification of the Company's Consolidated Financial Statements for the financial year ending on December 31<sup>st</sup>, 2017 and submit the Supervisory Report by the Board of Commissioner for the financial year ending on December 31<sup>st</sup>, 2017 and grant full acquittal and discharged (*acquitt et de charge*) to the Board of Directors and Commissioner of the Company over any management and supervision action conducted by them during the financial year ending December 31<sup>st</sup>, 2017.
2. To approve the Company's profits appropriation for the financial year ended of December 31<sup>st</sup>, 2017.
3. To appoint the Independent Public Accountant as registered at OJK in order to audit the Company's financial report for the year 2018 and authorise the Boards of Directors to determine the fees of the appointed Independent Public Accountant.
4. To determine the salary, honorarium, and/or allowances for the Board of Commissioners and the Board of Directors of the Company for financial year 2018.
5. To approve the changes of the composition of the members of the Board of Commissioners and the Boards of Directors.

**Notes to the Agenda for AGM as follows:**

Agenda 1 to 5 which among others are the agenda of the Company's AGM in accordance with the Articles of Association of the Company, OJK's regulation No. 32/POJK-04/2014 dated December 8<sup>th</sup>, 2014 concerning the the Plan and Procedures to Conduct General Meeting of Shareholders for Public Companies juncto OJK's regulation No. 10/POJK.04/2017 dated March 14<sup>th</sup> 2017 concerning the changes of OJK's regulation No. 32/POJK-04/2014 dated December 8<sup>th</sup>, 2014 concerning the Plan and Procedures to Conduct General Meeting of Shareholders for Public Companies and Company Law No. 40 Year 2007.

**Notes:**

*Unofficial English Translation*

1. No individual invitation will be send to shareholders, therefore this notice of AGM advertisement serve as an official invitation to the shareholder of the Company.
2. Those shareholders entitled to attend or represented in the AGM are those shareholders whose name are registered in the Company's Register of Shareholders on Thursday, May 31, 2018 at 16.00 WIB. For the securities account holders of PT. Kustodian Sentral Efek Indonesia ("KSEI") in the Collective Depository (Member of the Bourse/Custodian Bank) shall submit the data of the investors maintained by them to KSEI for obtaining the Written Confirmation for Meeting ("KTUR").
3. The participating shareholders or their proxies are required to bring and submit copies of Collective Share Certificate and Identity Card ("KTP") or any other identification to the Company's official registrar prior entering the meeting room. The shareholders in the collective depository must submit KTUR to the Company's official registrar prior entering the meeting room.
4. For the shareholders of the Company such as limited liability company, cooperative, foundation or pension fund is kindly required to bring a copy of the latest article of association and the latest deed of changes of the management.
5.
  - a. The shareholders who are not able to attend the meeting in person may be represented by proxy in a form acceptable to the Directors of the Company. Any Director, Commissioners and employees of the Company may act as a proxy, however, the votes cast by such proxy shall not be counted.
  - b. The form for Proxy can be obtained during working days and working hours at the Company share registrar bureau ("BAE"), PT. Sinartama Gunita, at Sinar Mas Land Plaza (formerly Plaza BII) , Tower I, 9<sup>th</sup> floor, Jl. M.H. Thamrin No. 51 Jakarta.
  - c. Such Proxy shall have been received by BAE or by the registration officer prior to the AGM.
6. The Company's annual report for the financial year ending on December 31<sup>st</sup>, 2016 is available for the shareholders during working days and business hours, as of the date of this notice up to the date of the AGM in physical form on written request of the shareholder.
7. To ensure that the AGM will be conducted in orderly and timely manner, the shareholders or their proxies are kindly requested to present in the AGM venue by 30 (thirty) minutes before commencement of the AGM.

Jakarta, June 4, 2018

**The Company's Board of Directors**